

1.3.2 Asset & Asset Data Handover Checklist

The following table represents a list of all the assets that are included in A-SPEC. Using this as a “checklist” during the planning and finalisation phases will ensure that all parties will confirm what asset data is expected to be delivered at Practical Completion of capital works projects and subdivision developments prior to the Handover phase.

Project Type:

(Please tick the applicable checkbox)

- Capital Works
- Subdivision Development (gifted)
- Community Handover
- Other _____

Asset Type	Specification to Refer to	Asset Owner Check	Developer / Consultant Check
Abutments	R	<input type="checkbox"/>	<input type="checkbox"/>
Access Points / Manholes / Pits	D, S, W	<input type="checkbox"/>	<input type="checkbox"/>
Amenities	O	<input type="checkbox"/>	<input type="checkbox"/>
Area of Work Extent	B,D,O,R,S,W	<input type="checkbox"/>	<input type="checkbox"/>
Bar Tables & Stools (see Amenities)	O	<input type="checkbox"/>	<input type="checkbox"/>
Basins (see OSDS Area)	D	<input type="checkbox"/>	<input type="checkbox"/>
BBQ (see Amenities)	O	<input type="checkbox"/>	<input type="checkbox"/>
Bins	O	<input type="checkbox"/>	<input type="checkbox"/>
Bio retention Swale / Swale (linear) (see OSDS Linear)	D	<input type="checkbox"/>	<input type="checkbox"/>
Boardwalks	O	<input type="checkbox"/>	<input type="checkbox"/>
Boat Ramps	O	<input type="checkbox"/>	<input type="checkbox"/>
Bollards (see Traffic Management Device – point)	R	<input type="checkbox"/>	<input type="checkbox"/>
Breakwaters	O	<input type="checkbox"/>	<input type="checkbox"/>
Bridge / Major Culvert	R	<input type="checkbox"/>	<input type="checkbox"/>
Bridge / Major Culvert Component	R	<input type="checkbox"/>	<input type="checkbox"/>
Buffer Strips (see OSDS Linear)	D	<input type="checkbox"/>	<input type="checkbox"/>
Building Floor Plan	B	<input type="checkbox"/>	<input type="checkbox"/>
Building Footprint	B	<input type="checkbox"/>	<input type="checkbox"/>
Building Space	B	<input type="checkbox"/>	<input type="checkbox"/>
Bund (see Tank)	W	<input type="checkbox"/>	<input type="checkbox"/>
Channel Drain (see Pipes)	D	<input type="checkbox"/>	<input type="checkbox"/>
Parking	R	<input type="checkbox"/>	<input type="checkbox"/>
Cathodic Protection	W	<input type="checkbox"/>	<input type="checkbox"/>

Asset Type	Specification to Refer to	Asset Owner Check	Developer / Consultant Check
Cathodic Protection Sites - PROPOSED FUTURE UPDATES	W		
Collection pipes for swales - Stormwater	D	<input type="checkbox"/>	<input type="checkbox"/>
Communication and Data Equipment	B	<input type="checkbox"/>	<input type="checkbox"/>
Communication and Data Cabling	B	<input type="checkbox"/>	<input type="checkbox"/>
Conduits	B, S, W	<input type="checkbox"/>	<input type="checkbox"/>
Conveyance Systems	B	<input type="checkbox"/>	<input type="checkbox"/>
Conveyance Paths	B	<input type="checkbox"/>	<input type="checkbox"/>
Detention Chambers	D	<input type="checkbox"/>	<input type="checkbox"/>
Doors & Windows	B	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Cabling	S, W	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Equipment	B, S, W	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Lines	B	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Markers Linear	O	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Markers Point	O	<input type="checkbox"/>	<input type="checkbox"/>
Escalators (part of Conveyance System)	B	<input type="checkbox"/>	<input type="checkbox"/>
Fences/Walls	O	<input type="checkbox"/>	<input type="checkbox"/>
Fire Protection Equipment	B	<input type="checkbox"/>	<input type="checkbox"/>
Fire Protection Lines	B	<input type="checkbox"/>	<input type="checkbox"/>
Fittings & Fixtures – Areas	B	<input type="checkbox"/>	<input type="checkbox"/>
Fittings & Fixtures – Lines	B	<input type="checkbox"/>	<input type="checkbox"/>
Floor Plan Lines	B	<input type="checkbox"/>	<input type="checkbox"/>
Gates	O	<input type="checkbox"/>	<input type="checkbox"/>
Grandstands (see Building Envelope)	B	<input type="checkbox"/>	<input type="checkbox"/>
Gravity Pipes	S	<input type="checkbox"/>	<input type="checkbox"/>
Gravity Pipe Miscellaneous Text	S	<input type="checkbox"/>	<input type="checkbox"/>
Gross Pollutant Traps (see Pits)	D	<input type="checkbox"/>	<input type="checkbox"/>
Ground Water Bores	O	<input type="checkbox"/>	<input type="checkbox"/>
Hard Stands	R	<input type="checkbox"/>	<input type="checkbox"/>
Head/End Walls	D	<input type="checkbox"/>	<input type="checkbox"/>
HVAC Mechanical Systems	B	<input type="checkbox"/>	<input type="checkbox"/>
HVAC Equipment	B	<input type="checkbox"/>	<input type="checkbox"/>

Asset Type	Specification to Refer to	Asset Owner Check	Developer / Consultant Check
HVAC Lines	B	<input type="checkbox"/>	<input type="checkbox"/>
Infiltration Chambers (see Water Harvesting Device)	D	<input type="checkbox"/>	<input type="checkbox"/>
Instrumentation	S, W	<input type="checkbox"/>	<input type="checkbox"/>
ITS (Intelligent Transport Systems) – Lines	R	<input type="checkbox"/>	<input type="checkbox"/>
ITS (Intelligent Transport Systems) – Points	R	<input type="checkbox"/>	<input type="checkbox"/>
ITS (Intelligent Transport Systems) – Polygon	R	<input type="checkbox"/>	<input type="checkbox"/>
Irrigation (Linear)	O	<input type="checkbox"/>	<input type="checkbox"/>
Irrigation (Point)	O	<input type="checkbox"/>	<input type="checkbox"/>
Jetties, Piers and Marinas	O	<input type="checkbox"/>	<input type="checkbox"/>
Kerbs / Kerbs & Channel and Shoulders	R	<input type="checkbox"/>	<input type="checkbox"/>
Lakes (see OSDS Area)	D	<input type="checkbox"/>	<input type="checkbox"/>
Lakes - Manmade (see Landscaping)	O	<input type="checkbox"/>	<input type="checkbox"/>
Landscaping	O	<input type="checkbox"/>	<input type="checkbox"/>
Lifts (part of Conveyance System)	B	<input type="checkbox"/>	<input type="checkbox"/>
Lighting	R	<input type="checkbox"/>	<input type="checkbox"/>
Marine Safety & Assist Facility	O	<input type="checkbox"/>	<input type="checkbox"/>
Mechanical Equipment	S, W	<input type="checkbox"/>	<input type="checkbox"/>
Minor Structures	O	<input type="checkbox"/>	<input type="checkbox"/>
Moving Walkways (part of Conveyance System)	B	<input type="checkbox"/>	<input type="checkbox"/>
OSDS Linear Centrelines	D	<input type="checkbox"/>	<input type="checkbox"/>
Open Spaces	O	<input type="checkbox"/>	<input type="checkbox"/>
Other Network Structures	S	<input type="checkbox"/>	<input type="checkbox"/>
Pathway Centrelines	R	<input type="checkbox"/>	<input type="checkbox"/>
Pathways	R	<input type="checkbox"/>	<input type="checkbox"/>
Pavements - Road	R	<input type="checkbox"/>	<input type="checkbox"/>
Piles	O	<input type="checkbox"/>	<input type="checkbox"/>
Pipes - Stormwater	D	<input type="checkbox"/>	<input type="checkbox"/>
Pipes – Stormwater Miscellaneous Text	D	<input type="checkbox"/>	<input type="checkbox"/>
Pits - Stormwater for Swales	D	<input type="checkbox"/>	<input type="checkbox"/>
Platforms	W	<input type="checkbox"/>	<input type="checkbox"/>
Playground and Exercise Equipment	O	<input type="checkbox"/>	<input type="checkbox"/>

Asset Type	Specification to Refer to	Asset Owner Check	Developer / Consultant Check
Playgrounds	O	<input type="checkbox"/>	<input type="checkbox"/>
Playing Fields	O	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing Equipment	B	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing Lines	B	<input type="checkbox"/>	<input type="checkbox"/>
Poles	O	<input type="checkbox"/>	<input type="checkbox"/>
Ponds (like Basins see OSDS Area)	D	<input type="checkbox"/>	<input type="checkbox"/>
Pram Ramps (see Pathways)	R	<input type="checkbox"/>	<input type="checkbox"/>
Pressure Pipes- PROPOSED FUTURE UPDATES	D		
Pressure Pipes	S, W	<input type="checkbox"/>	<input type="checkbox"/>
Problems with matching to existing data	B,D,O,R,S,W	<input type="checkbox"/>	<input type="checkbox"/>
Property Connections	D, S	<input type="checkbox"/>	<input type="checkbox"/>
Public Art / Memorials	O	<input type="checkbox"/>	<input type="checkbox"/>
Public Toilets	B	<input type="checkbox"/>	<input type="checkbox"/>
Pump Station Sites- PROPOSED FUTURE UPDATES	D		
Pump Station Sites	S, W	<input type="checkbox"/>	<input type="checkbox"/>
Pumping Stations- PROPOSED FUTURE UPDATES	D		
Pumping Stations	S, W	<input type="checkbox"/>	<input type="checkbox"/>
Pumps- PROPOSED FUTURE UPDATES	D		
Pumps	S, W	<input type="checkbox"/>	<input type="checkbox"/>
Rain Gardens (see OSDS Linear)	D	<input type="checkbox"/>	<input type="checkbox"/>
Recreation Reserves (see Open Space)	O	<input type="checkbox"/>	<input type="checkbox"/>
Reservoirs	W	<input type="checkbox"/>	<input type="checkbox"/>
Retaining Walls	O	<input type="checkbox"/>	<input type="checkbox"/>
Road Reserves	R	<input type="checkbox"/>	<input type="checkbox"/>
Road Safety Barriers	R	<input type="checkbox"/>	<input type="checkbox"/>
Seals / Surfaces – Road Surface (Sea)	R	<input type="checkbox"/>	<input type="checkbox"/>
Security Equipment	B	<input type="checkbox"/>	<input type="checkbox"/>
Services (Linear)	O	<input type="checkbox"/>	<input type="checkbox"/>
Services (Point)	O	<input type="checkbox"/>	<input type="checkbox"/>
Sewer Fittings	S	<input type="checkbox"/>	<input type="checkbox"/>
Sewer Pumps	S	<input type="checkbox"/>	<input type="checkbox"/>

Asset Type	Specification to Refer to	Asset Owner Check	Developer / Consultant Check
Sewer Pumping Stations	S	<input type="checkbox"/>	<input type="checkbox"/>
Sewer Rising Mains / Pressure Mains	S	<input type="checkbox"/>	<input type="checkbox"/>
Sewer Valves	S	<input type="checkbox"/>	<input type="checkbox"/>
Shelters	R	<input type="checkbox"/>	<input type="checkbox"/>
Signs	B, R	<input type="checkbox"/>	<input type="checkbox"/>
Stairs	B	<input type="checkbox"/>	<input type="checkbox"/>
Stairwells (part of Conveyance System)	B	<input type="checkbox"/>	<input type="checkbox"/>
Steps (see Pathway)	R	<input type="checkbox"/>	<input type="checkbox"/>
Stormwater Fittings - PROPOSED FUTURE UPDATES	D		
Stormwater Pumps - PROPOSED FUTURE UPDATES	D		
Stormwater Pumping Stations - PROPOSED FUTURE UPDATES	D		
Sumps (see OSDS Area)	D	<input type="checkbox"/>	<input type="checkbox"/>
Support Structures	S, W	<input type="checkbox"/>	<input type="checkbox"/>
Surface (Seal) Centrelines	R	<input type="checkbox"/>	<input type="checkbox"/>
Swales (as an area see OSDS Area)	D	<input type="checkbox"/>	<input type="checkbox"/>
Swales (as a conveyance system see OSDS Linear)	D	<input type="checkbox"/>	<input type="checkbox"/>
Table Drains	R	<input type="checkbox"/>	<input type="checkbox"/>
Tactile Ground Surface Indicators	R	<input type="checkbox"/>	<input type="checkbox"/>
Tanks (see Water Harvesting Device)	D	<input type="checkbox"/>	<input type="checkbox"/>
Tanks	W	<input type="checkbox"/>	<input type="checkbox"/>
Toilets in Buildings (see Building Space)	B	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Management Devices – Areas	R	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Management Devices – Lines	R	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Management Devices – Points	R	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Signals	R	<input type="checkbox"/>	<input type="checkbox"/>
Treatment Plant Site - PROPOSED FUTURE UPDATES	S, W		
Trees	R	<input type="checkbox"/>	<input type="checkbox"/>
Tunnels - PROPOSED FUTURE UPDATES	R		
Underground Conduit Pits–Telecommunications	D	<input type="checkbox"/>	<input type="checkbox"/>
Underground Conduits –Telecommunications	D	<input type="checkbox"/>	<input type="checkbox"/>
Utility Tunnels - PROPOSED FUTURE UPDATES	TBC		

Asset Type	Specification to Refer to	Asset Owner Check	Developer / Consultant Check
Vehicle Crossings (Driveways)	R	<input type="checkbox"/>	<input type="checkbox"/>
Walls (see Fence/Walls)	R	<input type="checkbox"/>	<input type="checkbox"/>
Water Fittings	W	<input type="checkbox"/>	<input type="checkbox"/>
Water Harvesting Devices	D	<input type="checkbox"/>	<input type="checkbox"/>
Water Hydrants	W	<input type="checkbox"/>	<input type="checkbox"/>
Water Meters	W	<input type="checkbox"/>	<input type="checkbox"/>
Water Pressure Mains	W	<input type="checkbox"/>	<input type="checkbox"/>
Water Service Mains	W	<input type="checkbox"/>	<input type="checkbox"/>
Water Valves	W	<input type="checkbox"/>	<input type="checkbox"/>
Wetlands (see OSDS Area)	D	<input type="checkbox"/>	<input type="checkbox"/>
Other to be specified		<input type="checkbox"/>	<input type="checkbox"/>
Other to be specified		<input type="checkbox"/>	<input type="checkbox"/>
Other to be specified		<input type="checkbox"/>	<input type="checkbox"/>

Consultant's Representative - Signature

Authority's Representative Signature

Consultant's Representative Name

Authority's Representative Signature

Date

Date